

STOKENCHURCH PARISH COUNCIL

SUMMONS TO COUNCILLORS, C. Baker, R. Burnham, S. Bhatiani, V. Jenkinson, R. Thomas, A. Seddon, C. Wheeler.

To councillors, you are hereby summoned to attend an extraordinary meeting of Stokenchurch Parish Council to be held at Longburrow Hall, Stokenchurch, to consider and resolve upon the business undermentioned.

DATE & TIME: - Ordinary Parish Council Meeting 04/02/26 at 7:30pm.

AGENDA

1 Public Forum:

Open to public forum: The first ten minutes are available for the public to express their view or ask a question on relevant matters on the following agenda. The public are welcome to participate. The formal meeting will commence at the end of the public forum or at 8.00pm whichever is earlier.

2 To receive and accept apologies of absence

3 To receive any declarations of interest

4 To confirm minutes of:

A Meeting 7th January 2026 (Monthly Meeting)

B EOM 29th January 2026 (Budget)

5 Buckinghamshire councillors: To receive updates

FINANCE

6 Upcoming Invoices Payable February 2026

7 Monthly accounts Ending January 2026

8 Monthly Bank Reconciliation Ending January 2026

PLANNING

9 Planning Applications for Consideration

a. PL/25/4363/FA: 79 Marlow Road, Stokenchurch, Buckinghamshire, HP14 3QS. Householder application for side porch and single storey rear extension.

b. 5/06591/FUL La Casa Puente Cricket Ground Stokenchurch Buckinghamshire HP14 3TY. Change of use from single dwellinghouse (Use Class C3) to House in Multiple Occupation (HMO) comprising of seven bedrooms with en-suites (Use Class Sui eneris), including construction of a single-storey detached outbuilding, single-storey rear extension, internal re-modelling works and associated fenestration changes.

c. TBC

UPDATES

10 Clerk Report: To receive updates from clerk on ongoing actions and new matters of business

OTHER BUSINESS

11 Councillor Vacancy Update - 1 of 2 SCP vacancies can be co-opted; interest for Beacon's Bottom

12 Website update and refresh

13 SGCC maintenance requests (wooden cladding and playground)

Stokenchurch Parish Council

- 14 Review of Longborough Hall Requirements
- 15 Supplier changes update
- 16 Notice boards usage maintenance- Studley Green is damp, and the board is falling off.
- 17 Adopt drone policy
- 18 Adopt HR artefact- employee handbook
- 19 Formalising volunteer roles and responsibilities
- 20 Lawn and Cemetery Policy and Signage Update
- 21 Confirm CIL Posting online
- 22 Royal Mail Postal Delays
- 23 Updated Hall Booking Terms & Conditions
- 24 Social Engagement Group
- 25 AOB

Signed: Clerk 29/01/26 *Cliff Schraibman*

Page 2 of 2