

SUMMONS

TO COUNCILLORS: C. Baker, R. Burnham, S. Bhatiani, V. Jenkinson, R. Thomas, A. Seddon, C. Wheeler

DATE AND TIME OF MEETING: 7.30 pm, Wednesday, 7th January 2026

To the above-named councillors, you are hereby summoned to attend a meeting of Stokenchurch Parish Council to be held at Longburrow Hall, Stokenchurch, to consider and resolve upon the business undermentioned.

AGENDA

OPENING

Public Forum: Open to public forum: The first ten minutes are available for the public to express their view or ask a question on relevant matters on the following agenda. The public are welcome to participate. The formal meeting will commence at the end of the public forum or at 8.00pm whichever is earlier.

- 1** To receive and accept apologies of absence
- 2** To receive any declarations of interest
- 3** To confirm minutes of:
 - a Meeting 1st December 2025. (closed session).
 - b Meeting 3rd December 2025.
 - c Meeting 22nd December 2025 (closed session).
- 4** **Buckinghamshire councillors:** To receive updates

FINANCE

- 5** **Bills Payable:** December 2025
- 6** **Monthly accounts:** December 2025
- 7** **Monthly Bank Reconciliation:** December 2025

PLANNING

- 8** N.B planning applications may be received after this agenda has been raised and may still be considered at the meeting.

UPDATES

- 9** **Clerk Report:** To receive updates from clerk on ongoing actions and new matters of business.

OTHER BUSINESS

- 1** **Chairman:** To elect a new chairman.
- 0**
- 1** **Vice - chairman:** To elect a new Vice-chairman.
- 1**
- 1** **Budget 26/27:** To confirm the budget and the precept for 2026/27.
- 2**
- 1** **Music licence:** To consider the renewal of Longburrow Hall music Licence.
- 3**
- 1** **Summer Fete:** To consider a donation to the Summer Fete Committee.
- 4**
- 1** **Breakthrough Communications:** To consider subscribing to Breakthrough
- 5** Communications Council Hive.

- 1 **Longburrow Hall:** To note the asbestos report carried out and the management
6 plan.
- 1 **Longburrow Hall:** The proposal to revalue Longburrow Hall
7
- 1 **Lendrum Amusements:** The request to return to Stokenchurch from Sunday 5th
8 July 2026 to Sunday 12th July 2026.
- 1 **Policy:** The proposal to consider a lone working policy.
9
- 2 **Policy:** The proposal to adopt a grant application policy.
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- 2 **Longburrow Hall:** The proposal to apply for grants to renovate Longburrow Hall.
1
- 2 **Kings Arms Potholes:** To ratify the decision to emergency spend £2500.00 to fix
2 the potholes in the King's car park, to avoid permanent closure.
- 2 **Streetlights:** To consider quotes for streetlight repairs.
3
- 2 **Staffing Contract:** To review the proposed contract for the new Clerk & R.F.O
4
- 2 **Playground & Defib inspections:** To confirm who will be responsible for continuing
5 the monthly inspections of the playgrounds and defibrillators
- 2 **Allotment Report:** To receive an update from the allotment working group
6
- 2 **Kings Arms:** To consider update on Kings Arms Hotel
7
- 2 **Omny:** To consider appointing a councillor on the staffing working group as an
8 approved contact on Omny.
- 2 **Longburrow Hall Fees:** To consider an increase to fees for the hire of Longburrow
9 Hall
- 3 **Finance working Group:** To consider the finance working groups ToRs and duties
0
- 3 **Open spaces:** To consider the scope of works for grass & hedge cutting to tender
1
- 3 **Staffing Updates:** To consider staff updates.
2
- 3 **Longburrow Fence:** To consider quotation for the removal of barbed wire and
3 placement of temporary mesh fencing at Longburrow Field.
- 3 **Community Engagement Working Group:** The proposal to set up a community
4 engagement working group to review community engagement and communications.

CLOSING

- 3 **Next Meeting:** To confirm next meeting date of 4th February
5

N.B: Councillors may view their phones, or other electronic devices, during the meeting to refer to relevant documentation in reference to the above-mentioned items.

