



Playgrounds and Schools Working Group

Terms of Reference

Adopted by Stokenchurch Parish Council on 3rd September 2025

1. Purpose

To support the Parish Council in maintaining safe, inclusive, and well-managed playgrounds, and to foster constructive relationships with local schools on matters of mutual interest.

2. Objectives

- Monitor the condition, safety, and accessibility of parish playgrounds.
- Recommend maintenance, upgrades, or new equipment based on community needs and safety standards.
- Liaise with local schools to identify opportunities for collaboration, shared use, or joint initiatives.
- Promote child-friendly spaces and inclusive design.
- Advise the Parish Council on funding opportunities, grants, and community engagement.

3. Membership

- Comprised of Parish Councillors appointed by resolution.
- May include non-councillor members (e.g. parents, school representatives, youth workers) in an advisory role.
- A lead member (Chair or Coordinator) to be appointed by the group.

4. Meetings

- Held as needed or in response to specific issues.
- No quorum or formal voting procedures required.

5. Authority & Limitations

- The Working Group has no delegated authority to make decisions or commit resources.
- All recommendations must be referred to Full Council for approval.
- The group may liaise with the Clerk to arrange inspections, meetings, or consultations.

6. Responsibilities

- Conduct informal site visits and report safety or maintenance concerns.
- Engage with schools to identify shared priorities or concerns.
- Recommend improvements to playground infrastructure and signage.
- Support grant applications or fundraising efforts where appropriate.
- Ensure awareness of relevant legislation and best practices (e.g. RoSPA guidance, safeguarding considerations).

7. Reporting

- Reports and recommendation may be verbal or written, depending on the issue.

8. Review

- This ToR will be reviewed as required by the Parish Council.